

## STUDENT ASSESSMENT PLANNER INSTRUCTION SHEET

Individualised assessment plans for Years 7 to 12 are available via a student's OneSchool login (using their normal login and password). This will give you a customised planner for the student.

This can be accessed via the OneSchool shortcut icon on the student's desktop which looks like this:



If this icon is not on the computer, or you are trying to access this from a different computer, type in to a web browser: <https://oslp.eq.edu.au>

Please note: if you're logging in from outside of the school network, an authentication window will appear. Students will need to type in their regular LogonID and Password.

The below picture is what the authentication screen looks like if you are logging in off the school network.



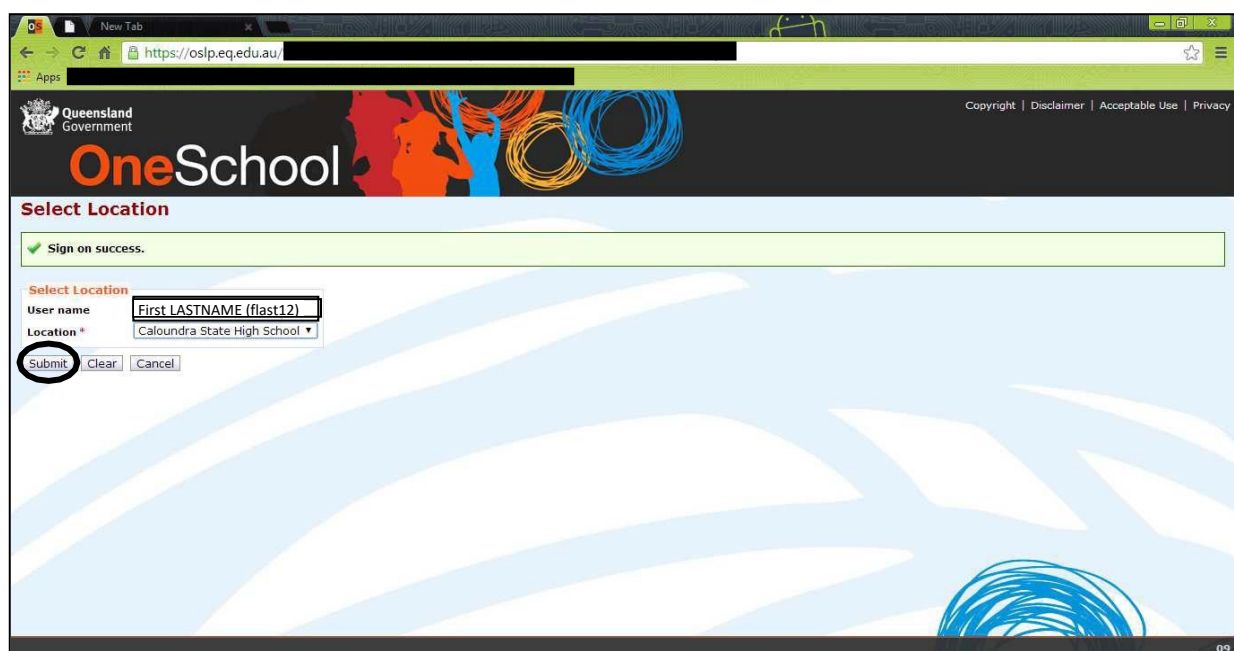
The screenshot shows a web browser window with the URL <https://auth.deta.qld.gov.au/pkmscdsso?https://>. The page header includes the Queensland Government logo and the text 'Department of Education, Training and Employment'. The main content area contains a login form with the following fields and buttons:

- Logon ID:
- Password:
- Login:

At the bottom of the page, there are links for 'Copyright | Disclaimer | Privacy | Access keys | Other languages' and a copyright notice: '© The State of Queensland (Department of Education, Training and Employment) 2012. Queensland Government'.

Once you're logged in:

**Step 1:** Select "Clontarf Beach State High School" in the Location drop-down menu and press the "Submit" button.

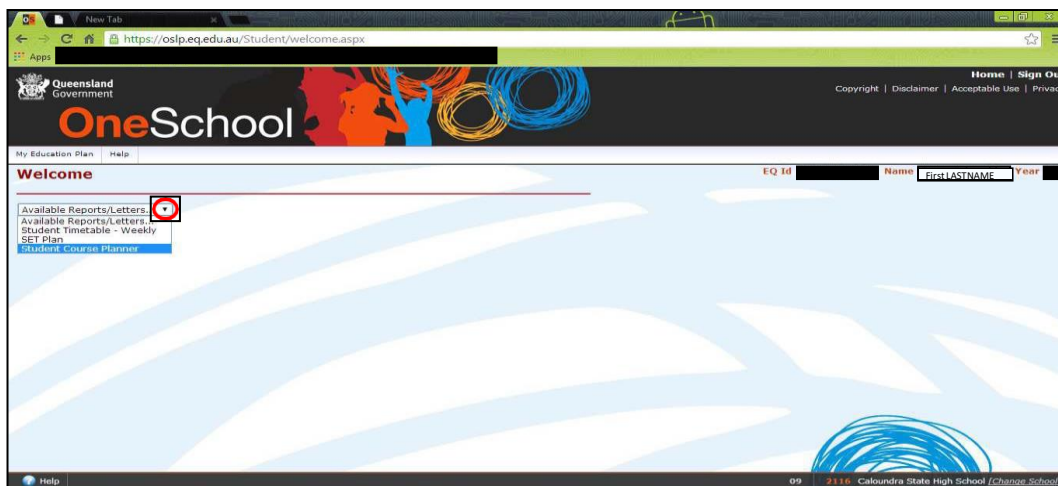


The screenshot shows the OneSchool 'Select Location' screen. The browser address bar shows <https://oslp.eq.edu.au/>. The page header includes the Queensland Government logo and the text 'OneSchool'. The main content area contains a form with the following fields and buttons:

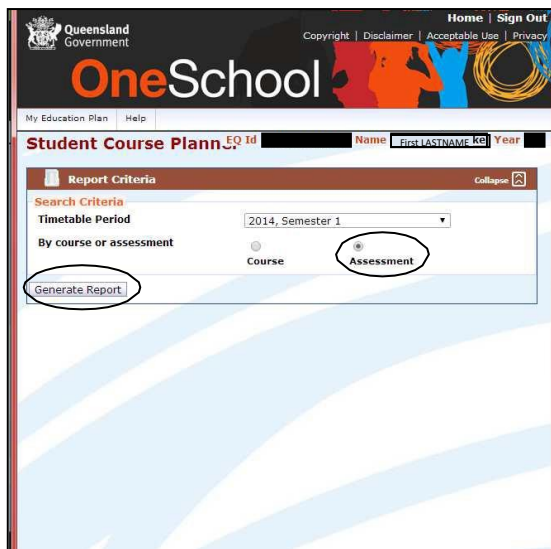
- Sign on success:
- Select Location:
- User name:
- Location\*:
- Submit:
- Clear:
- Cancel:

The 'Submit' button is circled in red. The background of the page features a stylized blue and white wave pattern.

**Step 2:** From the drop-down menu (under Welcome), select Student Course Planner.



**Step 3:** Select the relevant Semester, being sure to select the Assessment option and then click on "Generate Report".



**Step 4:** A document similar to the picture below will be displayed.

Note: the page won't open if you get a warning message in your browser for allowing "pop-ups". If this happens, select to "Always allow on this site".

Student Assessment Planner - 2014, Semester 1			
Firstname Lastname		Year Level: Year	Roll Class:
Classes	Learning Area	Assessment Task	Date
<b>Term 1 Week 5 - 24 Feb 2014</b>			
SCI	Science	Soil salinity and electrical conductivity	24 Feb - 3 Mar
<b>Term 1 Week 6 - 3 Mar 2014</b>			
SCI	Science	Soil salinity and electrical conductivity	24 Feb - 3 Mar
<b>Term 1 Week 7 - 10 Mar 2014</b>			
MAT	Mathematics	NAPLAN Practise - Calculator & Non-calculator	12 Mar - 14 Mar

For assistance call 3480 4777 or email [info@clontarfbachshs.eq.edu.au](mailto:info@clontarfbachshs.eq.edu.au)

Thank you.