

## What is a USI?

The USI is a reference number made up of ten numbers and letters. It's free, easy to create and stays with you for life. You'll need a USI if you are a:

- new or continuing student undertaking [nationally recognised training](#)
- higher education student in a Commonwealth supported place or graduating in 2023 and beyond.

Without one, you won't be able to receive your statement of attainment, qualification, or award. You also won't be eligible for [higher education support, like HECS-HELP](#).

For VET students, the USI gives you access to an online record of your nationally recognised training in the form of a [VET transcript](#). This can be used when:

- applying for a job
- seeking a credit transfer
- demonstrating pre-requisites when undertaking further training.

\*For more information, view: [Why do I need a USI? \(YouTube video\)](#)

## Types of ID needed

### Medicare Card (photo to be sent to student school email account)

When creating your USI: (see highlighted sections on image)

- Your Medicare Card must be valid and issued by Medicare Australia.
- Medicare Card Number appears above the name(s) on the Medicare card.
- Individual Ref Number is next to your name on the Medicare card.
- Expiry Date appears at the bottom of the card as "Valid To".
- Card Colour must be selected from the list.

\*EXAMPLE ONLY



OR

### Birth certificate (Australian) (photo sent to student school email account)

A birth certificate can refer to either an original document or a certified copy issued by an Australian State or Territory. When using a birth certificate as a form of ID in the USI registry system, please be aware that:

- state refers to the state or territory in which the birth was registered
- 'extracts' of birth certificates are not accepted
- the registration number is a unique number. Its location differs on each state and territory certificate
- date of registration is the date that the birth was registered
- year of registration is the year the birth was registered
- date printed is the date the birth certificate was printed. Not all birth certificates have this information
- certificate number must be the same as that shown on the birth certificate.

For all certificates after 1 July 1996, the query terms validated against are:

- family name
- given names
- date of event
- registration date
- registration number.
- Green Certificate - front and back (see highlighted sections on image)



\*Click [here](#) for other Australian birth certificate examples